

BIRLEY WITH UPPER HILL
ANNUAL PARISH COUNCIL MEETING

Councillors are duly summoned to attend the Annual Meeting of the Parish Council to be held on Tuesday 21st May 2019 at 7.15pm in Conference Room, The Bush Inn HR4 8EH

AGENDA

1. To Elect a Chairman and Sign the Declaration of Interest
2. To Elect a Vice Chairman
3. To Receive Apologies for Absence
4. To Receive Declarations of Interest
5. To Approve Minutes of the Meeting held on Tuesday 12th March 2019
6. To Consider the Co-option of a Parish Councillor
7. To Appoint:
 - 7.1 Responsible Finance Officer
 - 7.2 A Finance Working Group
 - 7.3 An Internal Auditor for 2019/20
 - 7.4 A Representative to the Westhope Hill Management Association
 - 7.5 A Representative to the HALC Executive
 - 7.6 A Data Protection Liaison Officer
8. Financial Matters
 - 8.1 To Consider the following Payments:
 - 8.1.1 Payments Made Since Last Meeting
 - 8.1.2 Outstanding Invoices
 - 8.1.3 Insurance Renewal 2019/20
 - 8.2 To Approve the Annual Governance Statement for 2018/19
 - 8.3 To Approve the Annual Accounts for 2018/19
 - 8.4 To Confirm the Herefordshire Council 2018 Code of Conduct
 - 8.5 To Approve Payment to the Internal Auditor for 2019/20
 - 8.6 Confirmation of Cheque Signatories for 2019/20
9. Planning Matters
191363: Land at Delmere, Upper Hill HR6 0JZ - erection of 2 dwelling houses within the curtilage of existing dwelling and erection of detached garage for existing dwelling
10. Highway Matters
 - 10.1 To Receive Updates on installing Village Gates and Speeding issues
 - 10.2 To Receive any Issues for Herefordshire Highways

Parish Clerk: Mr Mike Hopkins

Telephone Number: 07779 008792

Email: clerk@birleywithupperhill.co.uk

11. To Receive the Clerks Report, General Updates and Note the Information Sheet
12. To Review the Standing Orders and Code of Conduct
13. To Raise Items for the next Scheduled Parish Council Meeting [No Discussion]
14. To Confirm the Date of the Next Parish Council Meeting

M J Hopkins

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