

## BIRLEY WITH UPPER HILL PARISH COUNCIL

Parish Council Meeting held at The Function Room, The Bush Inn HR4 8EH  
7.00pm on Tuesday 17<sup>th</sup> September 2019

### **Present:**

Councillors: Mrs A Pendleton, Mrs I Stokes, Mr R Grayburn, Mr J Gough, Mr A Last and Mrs S de Rohan.

### **In Attendance:**

M Jones (Ward Cllr) and Mr M Hopkins (Clerk).

Cllr Jones was congratulated on his election and welcomed to the meeting.

**Members of the public:** No members of the public.

### **1. To Accept Apologies for Absence**

All present:

### **2. To Approve the Minutes of the Annual Parish Council Meeting held on Tuesday 21<sup>st</sup> May 2019**

**Resolved:** The Minutes were confirmed and signed by the Chair.

### **3. To Consider the Co-option of a Parish Councillor**

No applications received to date.

**Resolved:** Cllrs to make enquiries to find a suitable candidate

### **4. To Receive Declarations of Interests and Applications for Dispensations**

**Resolved:** Cllr J Gough re planning application 9.1 as a local resident.

### **5. To Receive Brief Reports from:**

#### **5.1 Herefordshire Councillor (Cllr M Jones)**

Cllr Jones reported:

That he was attempting to attend all Parish Council meetings within his ward and was sitting on the Children's Scrutiny Committee.

He had spent half a day with Philip Pankhurst inspecting roads, potholes etc throughout the ward.

Within Herefordshire the by-pass issues still ongoing, consideration to be given to turning off the traffic lights at the Belmont roundabout, launch of Beryl Bikes.

**Resolved:** Cllr Jones thanked. The full report circulated and a copy attached to these minutes.

Cllrs Jones was requested to check on the progress of fibre optic broadband throughout the parish

#### **5.2 Westhope Common Management Association (Cllr Mrs I Stokes)**

Cllr Stokes reported that the following issues were raised at recent meetings:

Dog fouling on the common - signs erected, the pedestrian gate near Cwm House not always closed - 'Please Close the Gate' sign erected, the dead Jubilee Oak to be replaced. A talk titled 'The Geology of the Common' to be given at AGM

**Resolved:** Report noted and Cllr Stokes thanked.

**6. Open Time**

No items were raised.

**7. To Receive the Clerks Report, General Updates and Note the Information**

All updates since the meeting on 21<sup>st</sup> May 2019 are included in the Information Sheet which had been circulated.

**Resolved:** Reports, Updates and Information Sheet noted. A copy of Information Sheet is attached to these minutes.

**8. Financial Matters**

**8.1 To Receive a Report from the RFO**

Bank Balances as of 15<sup>th</sup> July 2019: Community Account: £5,374.42 and Business Premium Account: £983.90.

**Resolved:** Report noted.

**8.2 To Consider the following Payments**

**8.2.1** Payments made since the last Meeting:

**Resolved:** No payments made.

**8.2.2** Outstanding Payments: The Bush Inn (room hire) 20.00 (575), Clerks salary (April/June) £130.10 (576), HMRC (PAYE April/June) £32.40 (577), ACT Computers (laptop security) £24.00 (578) and upgrade of laptop £156.00 (579)

**Resolved:** The above payments were agreed.

**8.3 To Comment on the Proposed Budget for 2020/21**

**Resolved:** It was agreed that the Councillors would consider this item and formally agree the budget at the November meeting.

**9. Planning Matters**

**9.1 Planning Applications Received from Hereford Planning Department:**

**192784** – Land at Cedar House, Bush Bank HR4 8EN (proposed development of 6 dwellings).

**Comments:** 1. It is considered that there should be just one single access from the C1106 to a private road servicing the dwellings (not 6 driveways onto the public road).

2. This will enable the roadside hedge, trees and verge to be retained as there would be no need for a public footpath on the road.

**9.2 Planning Decisions Received from Hereford Planning Department:**

**191363** – Land at Delmere, Upper Hill HR6 0JZ (erection of 2 dwelling houses) – application withdrawn.

**Resolved:** Decision noted.

**10. Highway Matters**

**10.1 To Receive Updates on Speeding Issues at Bush Bank and Knapton**

Email received from Ian Connolly, Traffic Management Advisor, Warwickshire Police & West Mercia Police Safer Roads Team:

“We are shortly going to start some speed enforcement in the Knapton Green area as part of an ongoing programme aimed at reducing collisions and casualties on the A4110 route. We have been working on this initiative in conjunction with Herefordshire Council and you may have seen the yellow signs that we put out saying “Casualty Reduction Route Enforcement” as per the attached photograph.

We can also supply the “Slow Down in our Community” stickers which are also in the photograph. These are designed to go on residents “wheelie bins” so will be visible to drivers on a fairly regular but not permanent basis. Research has shown that posters such as these are most effective when they are not on view all of the time, hence our thinking on them going on wheelie bins so that they out on collection days but not all of the time.

If you would like some of these stickers please let me know and I will be happy to send some over to you for distribution. If you would like to meet to discuss things further please let me know and I will happily come to meet you and parish councillors”.

**Resolved:** It was agreed that the Clerk would request a supply of the various stickers and that Cllrs Last, Gough and the Clerk would meet with Ian Connolly.

**10.2 To Receive any Issues for Herefordshire Highways**

Responsibilities of landowners and ditches on the along the highway circulated.

**Resolved:** Upper Hill road sign had been replaced.

**11. To Review Councillors Declaration of Interest**

At the request of the Herefordshire Council governance support team councillors were given the opportunity to review their Declarations of Interest and update if necessary.

**Resolved:** Updated Declaration of Interest to be submitted to Jen Preece at Governance Support Team at the Shirehall.

**12. To Raise Items for the next Scheduled Parish Council Meeting - No Discussion**

**Resolved:** All items referred from this meeting.

**13. To Confirm the Date of the Annual Parish and Annual Parish Council Meeting**

**Resolved:** Tuesday 12<sup>th</sup> November 2019 at 7pm

Venue: The Function Room, The Bush Inn HR4 8EH

**Meeting concluded at 8.23pm**

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**Signature of Chair**

12<sup>th</sup> November 2019

**Date**