

BIRLEY WITH UPPER HILL PARISH COUNCIL

Parish Council Meeting held at The Function Room, The Bush Inn HR4 8EH
7.00pm on Tuesday 12th March 2019

Present:

Councillors: Mrs A Pendleton, Mrs I Stokes, Mr R Grayburn, Mr J Gough, and Mr A Last.

In Attendance:

M Cooper (Ward Cllr) and Mr M Hopkins (Clerk).

Members of the public: No members of the public.

1. To Accept Apologies for Absence

Cllrs: Mrs S de Rohan.

It was noted that a letter of resignation had been received from Mr J Mackay-Lewis.

2. To Approve the Minutes of the Parish Council Meeting held on Tuesday 13th November 2018

Resolved: The Minutes were confirmed and signed by the Chair.

3. To Consider the Co-option of a Parish Councillor

Application forms were distributed to all Councillors present and for potential councillors.

It was noted that the closing date for submission of the application forms for existing Councillors was Wednesday 3rd April and for new Councillors was 27th March

4. To Receive Declarations of Interests and Applications for Dispensations

Resolved: None required.

5. To Receive Brief Reports from:

5.1 Herefordshire Councillor (Cllr M Cooper)

Cllr Cooper reported:

- **Potholes:** Use Herefordshire Council website or mobile app to report pot holes
- **Computer & Internet Workshops:** To be held in the libraries of Hereford and the market towns during February.
- **Herefordshire Community Champions Awards 2019:** Full details via the Herefordshire Council website and local press.
- **Hereford Transport Package Consultation:** Full details of the proposals via the Herefordshire Council website and local press. Public Consultation from 29th January until 11th March
- **Cabinet Review of corporate budget & performance report:** included enabling residents to live safe & healthy independent lives / Keeping children & young people safe / Supporting the growth of our economy. Update on Fastershire - superfast broadband throughout Herefordshire.

Resolved: The full reports for December/ January and February/March had been circulated and a copy attached to these minutes. Cllr Cooper thanked.

5.2 Westhope Common Management Association (Cllr Mrs I Stokes)

Cllr Stokes written report: The AGM was held on the 11th December. The Speaker reported on local historical sources and interpreting the landscape in Herefordshire including Westhope Common.

Livestock has been removed from the common from 1st February until 30th April. Bracken has been mown. Still problems with the wild horse.

Matters requiring attention: Water company spreading waste, pollarding, Jubilee Oaks need pruning. Also off-roading, dog mess and fly tipping need monitoring.

Horse chestnut tree near Ashcroft needs attention, [lans submitted for replacing a building at Honeycroft. Next meeting is on 9th April 2019.

Resolved: Report noted and Cllr Stokes thanked.

6. Open Time

No items were raised.

7. To Receive the Clerks Report, General Updates and Note the Information

All updates since the meeting on 13th November 2018 are included in the Information Sheet which had been circulated.

Resolved: Reports, Updates and Information Sheet noted. A copy of Information Sheet is attached to these minutes.

8. Financial Matters

8.1 To Receive a Report from the RFO

Bank Balances as of 15th January 2018: Community Account: £5,262.23 and Business Premium Account: £982.92. VAT refund for 2018/19 of £215.50 received

Resolved: Report noted and it was agreed to close the Business Premium Account and transfer the balance to the Community Account.

8.2 To Consider the following Payments

8.2.1 Payments Made since the last Meeting:

Resolved: No payments made.

8.2.2 Outstanding Payments: The Bush Inn (Room hire) 20.00 (564), Clerks salary (Jan/March) £130.10 (565), Clerks Expenses 2018/19 £349.26 (566) and HMRC (PAYE Jan/March) £32.40 (569).

Payment in April - Information Commissioner (Data protection fee 2019/20) £40.00 (567),

Resolved: The above payments were agreed.

8.2.3 Membership of HALC 2019/2020 £299.35 + £59.87 vat = £359.22 (568).

Resolved: The HALC renewal was agreed.

9. Planning Matters

Information on Planning Applications Received from Hereford Planning Department:

184617 - Land adjacent to Lye Green, Bush Bank HR4 8EN: Variation 2 of planning permission for 171289.

Resolved: No comment.

190364 - Birley Court Barns, Meadow View, Birley HR4 8ET: Proposed single storey extension to existing dwellinghouse.

Resolved: No objections.

10. Highway Matters

10.1 To Receive Updates on installing Village Gates and Speeding Issues

Resolved: It was agreed that Cllrs A Last, J Gough and Clerk to meet with Phillip Pankhurst (Locality Steward) on Wednesday 27th March and report back to the May meeting.

9.2 To Receive any Issues for Herefordshire Highways

Report on trees blocking light on to the War Memorial at Upper Hill

Resolved: Cllr Pendleton agreed to progress with local residents.

10. To Setup a GDPR (General Data Protection Regulations) Working Group to Consider NALC’s GDPR Toolkit and report back to the May Parish Council Meeting

Resolved: The Parish Council to be registered under the Data Protection act. The new GDPR to be discussed at the May meeting when more information known.

11. To Raise Items for the next Scheduled Parish Council Meeting - No Discussion

Resolved: All items referred from this meeting.

12. To Confirm the Date of the Annual Parish and Annual Parish Council Meeting

Resolved: Tuesday 21st May 2019 at 7pm

Venue: The Function Room, The Bush Inn HR4 8EH

Meeting concluded at 8.27pm

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Signature of Chair

21st May 2019
Date