

BIRLEY WITH UPPER HILL
ANNUAL PARISH COUNCIL MEETING

**Councillors are duly summoned to participate in the Annual Meeting of the Parish Council
held on Monday 24th May 2021 at 6.30pm in St Peter's Church, Birley**

AGENDA

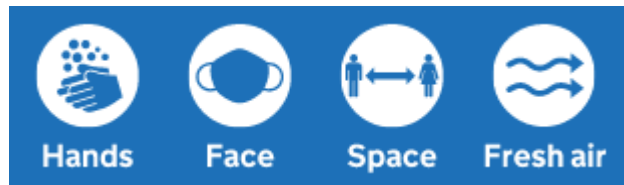
1. To Elect a Chairman and Sign the Declaration of Interest
2. To Elect a Vice Chairman
3. To Receive Apologies for Absence
4. To Consider the Co-option of a Parish Councillor
5. To Receive Declarations of Interest
6. To Approve Minutes of the Meeting held on Monday 22nd March 2021 and Extraordinary Meetings on Wednesday 28th April 2021 and Wednesday 12th May 2021
7. To Appoint:
 - 7.1 Responsible Finance Officer
 - 7.2 A Finance Working Group
 - 7.3 An Internal Auditor for 2021/22
 - 7.4 A Representative to the Westhope Hill Management Association
 - 7.5 A Representative to the HALC Executive
 - 7.6 A Public Rights of Way Officer
 - 7.7 Members to the Community Risk/Resilience Team
8. To Receive the Clerks Report, General Updates and Note the Information Sheet
9. Financial Matters
 - 9.1 To Consider the following Payments:
 - 9.1.1 Payments Made Since Last Meeting
 - 9.1.2 Outstanding Invoices
 - 9.2 To Approve the Certificate of Exemption for 2020/21
 - 9.3 To Approve the Annual Governance Statement for 2020/21
 - 9.4 To Approve the Annual Accounting Statement for 2020/21
 - 9.5 To Approve the Annual Accounts for 2020/21
 - 9.6 To Approve Payment to the Internal Auditor for 2021/22
 - 9.7 Confirmation of Cheque Signatories for 2021/22
10. Planning Matters
Applications and decision received:

Parish Clerk: Mr Mike Hopkins

Telephone Number: (01432) 880565
Email: clerk@birleywithupperhill.co.uk

11. Highway Matters
To Receive any Issues for Herefordshire Highways including alleged speeding in Upper Hill
12. To Adopt the Local Government Association Model 2020 Councillor Code of Conduct
13. To Raise Items for the next Scheduled Parish Council Meeting [No Discussion]
14. To Confirm the Date and Venue of the Next Parish Council Meeting

M Hopkins



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